



# EQUIPMENT RENTAL FORM

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_

Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 NW Documentary Member? \_\_\_\_\_

	ITEM	INCLUDES	RENTAL # & NOTES	RENTAL RATE	MEMBER RATE
CAMERAS	DV Camera Package	Canon GL1 or GL2 with case, battery, AC chord/charger. Tripod.		\$90	\$40
	Handycam	3-chip Sony Handy Cam		\$40	\$20
	Super-8 Camera	Canon Super-8 camera		\$25	\$10
AUDIO	Audio Package	Audio Technica Shotgun mic, XLR chord, Auzen wireless lav mic with sender and receiver, XLR-mono cable, boom pole w/shock mount.		\$50	\$20
	Digital Audio Recorder	Zoom H2 recorder, 2 GB memory chard, AC chord, USB chord, wind cover, screw-in stand		\$40	\$10
OTHER	Scanner			\$25	\$10
	Reflectors	6-way collapsible reflector		\$25	\$10
	DIY Light Kit	Plastic milk crate with 3 clamp lamps, power strip, extension chord		\$25	\$10
	Digital Still Camera	Sony digital still camera		\$25	\$10
MEDIA	DV Tape	Sony 1-hour Premium DV tape		\$6	\$5
	Super-8 Film	Kodak Tri-X black and white reversal film (does not include processing)		\$17	\$15
	DVD-Rs	4.7 GB DVD-r		\$2	\$1

**Rental Agreement:**

- I take responsibility for the above itemized list, and agree that items will be under my full supervision and responsibility.
- I agree to compensate NW Documentary for any and all equipment that is lost, stolen, or damaged during my possession of stated items. This includes payment for all repairs up to the full replacement value, and paying for stolen or lost equipment.
- Rental rate is good for up to 4 days. Equipment must be returned within 4 days from checkout, unless arrangements are made for longer checkout.
- The rental period for equipment will continue until original equipment is returned in working order, or upon payment for full value for lost or stolen equipment is received by NW Documentary.
- The cameras are not to be used as decks for digitizing. NW Documentary offers Open Lab on Sundays from 2-7 pm where digitizing decks are made available.

Camera Package Rate \_\_\_\_\_  
 Audio Package Rate \_\_\_\_\_  
 Additional Costs \_\_\_\_\_  
 Payment Method \_\_\_\_\_  
**Total** \_\_\_\_\_

**Equipment Room Hours:**  
 M-F from 12-5 pm  
 Sundays from 2-7 pm  
 30 mins. before workshops

CC# \_\_\_\_\_  
 Exp. \_\_\_\_\_ Vcode \_\_\_\_\_

\_\_\_\_\_  
**Renter's Signature**

**For Admin Purposes**  
 Checkout Date: \_\_\_\_\_ Staff Checkout: \_\_\_\_\_  
 Date returned: \_\_\_\_\_ Staff Check-in: \_\_\_\_\_  
 Note condition of gear upon return